



A separate application and fees will need to be submitted for each location needing a license.  
 NOTE: ALL new applications require an application fee and a license fee.

All licenses run April 1<sup>st</sup> to March 31<sup>st</sup>.

Make checks payable to: Kansas Department of Agriculture or KDA

A credit card payment form can be downloaded at:

<https://www.agriculture.ks.gov/home/showpublisheddocument/7644/638525718735530000>

What is the square footage of your facility that is used for food preparation, storage, display, and customer seating?

Facility square footage: \_\_\_\_\_ sq. ft.

- Food (Grocery, Convenience Store, Restaurant)**       **Mobile Unit**       **Non-NSLP School**

**Please check the appropriate box below. The category and size will be verified during initial inspection.**

**Category I** - If your business does any of the following: Cooks, cools, or reheats food that requires time and temperature control for safety; uses freezing as a means to achieve parasite destruction; handles raw, in-shell molluscan shellfish ingredients; uses specialized processing; has a required hazard analysis critical control point plan; and/or offers for consumption without further preparation any food containing raw or undercooked eggs, meat, poultry, fish, or shellfish; then use these fees. If your business does none of the processes listed, go to Category II.

Size	Application Fee	+	License Fee	=	Total Fee Due
<input type="checkbox"/> Less than 5,000 sq. ft.	<b>\$300.00</b>		<b>\$250.00</b> (FR1)		<b>\$550.00</b> (FN1)
<input type="checkbox"/> 5,000 to 10,000 sq. ft.	<b>\$325.00</b>		<b>\$300.00</b> (FR5)		<b>\$625.00</b> (FN5)
<input type="checkbox"/> 10,001 to 50,000 sq. ft.	<b>\$350.00</b>		<b>\$500.00</b> (FR6)		<b>\$850.00</b> (FN6)
<input type="checkbox"/> Over 50,000 sq. ft.	<b>\$350.00</b>		<b>\$750.00</b> (FR7)		<b>\$1100.00</b> (FN7)

**Category II** - If your business does any of the following: Prepares baked products; repackages foods from a licensed food processor in smaller quantities for distribution; heats only foods from a licensed food processor; or, handles, cuts, grinds, or slices only raw animal foods or ready-to-eat meats and cheeses; and does not do any Category I processes, then use these fees. If your business does none of the processes listed, go to Category III.

<input type="checkbox"/>	<b>Application Fee</b> <b>\$325.00</b>	+	<b>License Fee</b> <b>\$220.00</b> (FR2)	=	<b>Total Fee Due</b> <b>\$545.00</b> (FN2)
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**Category III** - If your business does any of the following: Offers self-service beverages; offers prepackaged food and beverages, including those prepackaged foods and beverages that are required to be held at a temperature of 41 °F or below for food safety; or, offers unpackaged food that does not require time and temperature control for safety, including mixed drinks; and does not do any Category I or II processes, then use these fees.

<input type="checkbox"/>	<b>Application Fee</b> <b>\$275.00</b>	+	<b>License Fee</b> <b>\$190.00</b> (FR3)	=	<b>Total Fee Due</b> <b>\$465.00</b> (FN3)
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**\*\*For Office Use Only\*\***

FN1 \_\_\_\_\_ FN5 \_\_\_\_\_ FN6 \_\_\_\_\_ FN7 \_\_\_\_\_

FN2 \_\_\_\_\_

FN3 \_\_\_\_\_

CK    CC    MO    Cashier    Elec Check    Cash

Number \_\_\_\_\_ Transaction # \_\_\_\_\_ Amount \$ \_\_\_\_\_