



Agricultural Motor Carrier Licensing Guide

The Kansas Department of Agriculture (KDA) is devoted to the total support of agriculture in Kansas. While we must fulfill our statutory obligations, the department is dedicated to providing support and assistance to make Kansas farms, ranches and agribusinesses successful and help them grow if that is their desire. We also encourage more farms, ranches and other agriculture businesses to expand in or relocate to Kansas. This checklist will help guide you through various resources and requirements for opening and operating a typical Kansas agricultural motor carrier. In addition to license requirements by KDA, other Kansas agencies— as well as local or federal government agencies— may have regulatory requirements to follow. Contact your local planning authority to ensure you follow all local business development laws, rules, regulations and guidelines. This guide is designed to assist you as you work to build and operate a successful agricultural motor carrier in Kansas.

| ✓ | Department | Description | Renewal |
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| | Office of the Secretary of State sos.ks.gov | Complete the appropriate business entity Licenses and Permits required by the Kansas Secretary of State. | Prior to starting |
| | Department of Revenue www.ksrevenue.gov | Visit the Kansas Department of Revenue website to find important business tax information . Call 785-368-8222 for more information. | Prior to starting |
| | Kansas Corporation Commission — Transportation Division www.kcc.ks.gov | Consult the Kansas Corporation Commission transportation website for information about operating motor carriers in Kansas. Review the guidelines for Kansas Farm Vehicle Drivers. Access the Kansas Trucking Regulatory Assistance Network's (KTRAN) new Interactive Wizard to take a comprehensive new motor carrier questionnaire. Once completed, the website will provide specific compliance information and links to the appropriate documents. Motor carriers participating in interstate commerce need to pay the Unified Carrier Registration fee through KTRAN . Review the Kansas Motor Carrier Regulations for a current comprehensive list of requirements. Motor carrier safety compliance training is available virtually free of charge, every day of the week on the KCC Safety Education Seminars schedule. For more information, call 785-271-3145. | Prior to starting |
| | Department of Agriculture — Division of Animal Health www.agriculture.ks.gov | When importing livestock into Kansas, motor carriers must have appropriate health certificates as required by the Division of Animal Health. Consult the Division of Animal Health Import and Export Regulations for a complete list of requirements for interstate shipment of livestock. For more information, visit the KDA Division of Animal Health webpage or call 785-564-6601. | Prior to interstate shipment of livestock |
| | Department of Agriculture — Dairy and Feed Safety www.agriculture.ks.gov | Milk haulers that are responsible for hauling and transporting milk should obtain a Milk Hauler License . If the milk hauler will own a milk tank wash facility, they should complete the Milk Tank Truck Wash Facility License application. Review the Milk Hauler's Study Manual and visit the KDA website to view the milk hauler training videos. For more information, visit the KDA Dairy and Feed Safety Program webpage or call 785-564-6761. Milk tank wash facilities may also require approval from the Kansas Department of Health and Environment (KDHE) if water discharge is not directed toward municipal systems. Call KDHE at 785-296-5547 for more information. | Prior to starting Annual renewal July 1 |
| | Department of Agriculture — Pesticide and Fertilizer www.agriculture.ks.gov | The Kansas Department of Agriculture regulates the storage and transport of anhydrous ammonia. Transport trucks are subject to safety compliance inspection if present at a storage facility during inspection. For more information, visit the KDA Pesticide and Fertilizer Program webpage or call 785-564-6688. | |



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| | Department of Health and Environment — Bureau of Environmental Remediation, Storage Tank Section www.kdheks.gov | Agricultural motor carriers operating their own aboveground storage tanks (AST) or underground storage tanks (UST) may need to register with the Kansas Department of Health and Environment (KDHE). Review the KDHE Storage Tank Section website for further information, or call 785-296-1678 for permitting information. The Kansas Small Business Environmental Assistance Program (SBEAP) has AST program highlights and registration requirements in addition to assistance with UST inventory control. | Prior to installing tanks Annual renewal August 1 |

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This guide is for informational purposes only. It is not intended to be an exhaustive list of requirements for operating a Kansas agribusiness entity. Please contact the appropriate agencies or organizations for specific requirements applicable to your business.