

MEAT & POULTRY INSPECTION PROGRAM WHOLESALE GUIDELINES

This information is to provide you with specific requirements to be fulfilled as a wholesaler of meat and/or poultry products.

All products must be State of Kansas or USDA inspected and passed product. Products cannot be labelled NOT FOR SALE.

- Register with the Kansas Department of Agriculture, Meat & Poultry Inspection Program as a Wholesaler. **Licenses are valid until the end of each calendar year and must be renewed by January 1st every year.**
- To obtain approval of your private label you must contact the inspector at the plant where the animals are processed. Labels will not be approved without a current registration on file. Allow plenty of time to obtain label approval. **NO RUSH** approvals.
- Boxed product cannot be opened to sell a single packaged item unless all individual product has a complete label.

The 7 Label Requirements: (1) product name, (2) official inspection legend and establishment number, (3) net weight statement, (4) ingredients statement, (5) address line, (6) handling statement and, (7) safe handling instructions. Depending on the product (6) or (7) may not be required.

- State of Kansas product must be sold for intrastate purposes only. May be sold to HRI outlets, i.e., restaurants, schools, daycare, etc.
- Maintain proper temperatures in freezers or coolers. If frozen keep product solidly frozen. If fresh keep at temperature not to exceed 37° F.
- Product being transported must be kept at freezing or below if frozen and 45° F or below if fresh.
- Any other applicable requirements by local, county or state agencies will have to be fulfilled (i.e., register with health department).
- Facilities must be kept in a sanitary manner – proper rodent or insect control program.
- Keep all records associated with the business; for example: freezer temperature logs, receipts from the slaughter/processing of animals, a duplicate receipt book is recommended with the name/address/telephone number of customers in case of a recall.

For questions and additional information please contact the Meat & Poultry Inspection Program by phone (785) 564-6776 or email KDAMP@ks.gov.