



Application for State Cost-Share Assistance Watershed Dam Construction

Instructions for New Construction Applications

The following instruction will assist in the completion of the application form for constructions of new flood control structures. All forms may be copied but please use one side of paper only.

- Section 1. Complete legal name of district and mailing address to receive all correspondence pertaining to the application.
- Section 2. Complete structure and/or site number.
- Section 3. Complete permit information.
- Section 4. Complete General Plan date.
- Section 5. Complete site description information.
- Section 6. Complete structure size information.
- Section 7. Complete sediment pool information.
- Section 8. Complete detention pool information.
- Section 9. Engineers estimated construction and engineering costs for the project.
- Section 10. Complete cost-share amount information. [KAR 11-3-4 authorizes cost-share up to 70% of the cost of construction plus the actual costs of engineering, geologic investigations and inspection costs not to exceed 10% of the actual cost of construction. The maximum annual cost-share per district or site per year is \$120,000.]
- Section 11. List all anticipated sources and amounts of funds to be used for the project other than state cost-share funds.
- Section 12. State the benefits of the structure with explanations. [The benefits of the structure are important justification for the structure – be thorough and realistic in listing the benefits.]
- Section 13. Provide an attachment which contains the district's explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.
- Section 14. Review the statements of Watershed District Responsibilities which are being accepted.

- Section 15. Complete all information and signatures as requested.
- Section 16. Complete the watershed district board's agreement and authorization to submit the application with the appropriate original signatures. [The application must be authorized by the Board of Directors.]
- Section 17. Include all required attachments with the application:
- Land Treatment Practices above site - this information is available from the conservation district. Use the format prescribed by the KDA-DOC in Attachment 1.
 - Total land adequately treated / protected must be at least 75% of the drainage areas.
 - Benefit to cost ratio, calculations and substantiation - complete this sheet with information as requested and attach substantiation of benefits.
 - Recent aerial photograph and a 7.5 min quadrangle maps of the site and to primary benefit areas.
 - Explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process.
- Section 18. The original application is due no later than April 1st to be eligible for inclusion in the budget request for the next fiscal year.



**Application for State Cost-Share Assistance
Watershed Dam Construction**

New Construction Application

<p>Application for State Cost-Share Assistance for Dam Construction</p>	<p>1.Applicant: _____ _____</p>	
<p>Mail To: Kansas Department of Agriculture - Division of Conservation, 1320 Research Park Drive Manhattan, KS 66502 Phone: (785) 564-6620 E-mail: kda.doc@ks.gov</p>	<p>2. Structure No. _____ 3. Date permit issued: a. Permit to construct _____ b. 404 permit _____ c. _____ d. _____</p>	<p>4. General Plan adopted by Board on: _____ _____ _____</p>
<p>5. Description of site: a. Legal _____ b. County _____ c. Drainage (acres) _____</p>	<p>6. Structure size: a. Cubic yards _____ b. Height (feet) _____</p>	
<p>7. Size of Sediment Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____</p>	<p>8. Size of Detention Pool: a. Volume (acre-feet) _____ b. Surface (acres) _____</p>	
<p>9. Estimated costs: a. Construction \$ _____ b. Engineering \$ _____ c. TOTAL \$ _____</p>	<p>10. State cost-share assistance requested: a. Construction \$ _____ (Maximum 70%) b. Engineering \$ _____ (Maximum 10% of 9a) c. TOTAL \$ _____ (Maximum assistance-\$120,000 per district.)</p>	
<p>11. Sources of funds other than state assistance:</p> <p>a. _____ \$ _____ b. _____ \$ _____ c. _____ \$ _____ d. _____ \$ _____</p>		

12. Benefits of the structure. (Individuals, county roads, bridges, utilities, water quality, flood control, wildlife, fish and other benefits.) Use additional pages if necessary.

Benefits

Explanation of Benefits

_____	_____
_____	_____
_____	_____

13. The explanation of procedures to address concerns expressed in the Environmental Coordination Act (ECA) review process is attached.

14. The district will:

- a. Itself, or has contractual agreement with responsible parties to, operate the structure in a manner satisfactory to the Chief Engineer, Division of Water resources, Kansas Department of Agriculture.
- b. Maintain the structure in a safe and functional condition for the life of the structure.
- c. Perform an annual inspection and send copy of inspection to the Division of Conservation.
- d. Perform necessary maintenance at district expense.

15. The officers signing this application on behalf of the board of directors of the district certify that the information and statements in the application are true and correct.

_____ District No. _____
Watershed District

_____ Date _____
President

Attest _____ Date _____
Secretary

16. This action authorized at an official meeting of the Board of Directors on _____,
20_____, and is properly recorded in the district minutes of that date.

Attest _____
Secretary

17. Attachments- A complete application must include the following attachment:

- No. 1- Land treatment Practices above Site.
- No. 2- Benefit to Cost ratio, Calculations and Substantiation.
- No. 3- Aerial Photograph and 7.5 min. Quad maps of Site and Primary Benefit Area.
- No. 4- Environmental Coordination Act (ECA) Response.

18. Submit original to the Division of Conservation no later than April 1st.

ATTACHMENT NO. 2

Benefit to Cost Ratio

1. Site No.: _____ 2. Benefit-Cost Ratio: _____

3. Date of Termination: _____

4. Determination Made by: _____

Name

Address

Telephone Number

5. Factors and computation used in determination of benefit-cost ration are listed below or separate sheet is attached: