



**KANSAS DEPARTMENT OF AGRICULTURE  
FOOD SAFETY AND LODGING PROGRAM**

# Response Guide for Law Enforcement, Firefighters, Dispatchers, Emergency Managers, and Local Health Departments

---

The Kansas Department of Agriculture (KDA) is responsible for regulating food in commerce in the State of Kansas. Food includes food or drink intended for human consumption. This responsibility includes food in commercial transportation; in food establishments such as restaurants, schools, and grocery stores; and in food processing plants and storage facilities. KDA is also responsible for regulating lodging establishments.

This guide is intended to make our joint response to incidents involving these facilities as efficient and safe as possible.

## **Hotline**

For all emergencies, please call the KDA Food Safety and Lodging Program at 785-564-6767 during business hours; please call 1-800-915-6163 after business hours, or if you can't reach someone during business hours. When calling the after-hours numbers, please press "1" during the message. The phone will transfer to the cell phone of the KDA manager monitoring the after-hours response. Please leave a message. If there is no response after 15 minutes, please call the after-hours number again.

## **Transportation accidents involving food**

KDA response is not required when the trailer is upright, the load is intact, there are no chemicals in the load, and the refrigeration unit, if applicable, is running at 38°F or below (perishables) or 10°F or below (frozen foods). In these cases, please notify KDA by email at [kda.fsl@ks.gov](mailto:kda.fsl@ks.gov).

If the trailer is not upright and intact and/or the refrigeration unit is not maintaining temperature, please call the Hotline number as directed in the Hotline section of this handout.

Please note that it is acceptable to move the accident off the road as soon as necessary for safety and to restore traffic flow. You do not have to wait for an inspector. However, please make sure the load stays together, so that it may be inspected later.

The following information is needed in order to determine if an inspector is needed on scene:

- The accident location, including County, nearest city, highway mile marker/direction, or street and cross street.
- The condition of the vehicle, including whether the load is contained and intact, the refrigeration temperature (if refrigerated), and whether there is other cargo such as chemicals.
- The exact food involved including packaging type. Glass containers require extra scrutiny.

If it is determined that an inspector needs to respond, the following information will be requested:

- The name, city, and phone number of the towing company.
- On-scene contact name and number.
- Time any product recovery efforts will begin.

If KDA response is required, the inspector will:

- Call the on-scene contact to provide ETA and obtain safe access information.
- Respond to the scene as soon as possible.

- Determine whether load can be salvaged, based on condition and temperature.
- Monitor the salvage operation to ensure that no adulterated product reaches commerce.
- Monitor destruction of products as necessary to ensure that no adulterated product reaches commerce.
- Document the salvage/destruction process and certain details about the accident.

## Disasters Impacting Food Establishments and Food Processing Plants

Please notify KDA when a food facility is impacted by a fire, flood, tornado, power outage lasting more than 2 hours, water service interruption (unless an alternative water supply has been arranged), sewage back up, or other disaster. Please call the Hotline number as directed in the Hotline section of this handout.

Please have the following information available to facilitate KDA's response:

- The incident location, including address, County, nearest city, or street and cross street.
- The type of incident (fire, flood, etc.).
- The condition of the facility, including if the scene is secured/safe for the inspector to arrive.
- The types of food involved, including packaging type.
- On-scene contact name and number.
- Time any recovery efforts will begin.
- For fires, please have information about the type of fire, the extent of smoke, and the type of extinguisher/s used.

When KDA response is required, the inspector will:

- Call the on-scene contact to provide ETA and obtain safety/access information.
- Respond to the scene as soon as possible.
- Determine whether foods can be salvaged, based on condition and temperatures.
- Monitor the salvage operation to ensure that no adulterated product reaches commerce.
- Monitor destruction of products as necessary to ensure that no adulterated product reaches commerce.
- Document the salvage/destruction process and certain details about the incident.
- Advise when operations may resume.

## Disasters Impacting Lodging Establishments

Please notify KDA when a lodging facility is impacted by a fire, flood, tornado, power outage lasting more than 8 hours (2 hours if food is served at the establishment), water service interruption (unless an alternative water supply has been arranged), bed bug activity, or other disaster. Please call the Hotline number as directed in the Hotline section of this handout.

Please have the following information available to facilitate KDA's response:

- The incident location, including address, County, nearest city, or street and cross street.
- The type of incident (fire, flood, etc.).
- The condition of the facility, including if the scene is secured/safe for the inspector to arrive.
- On-scene contact name and number.
- Time any recovery efforts will begin.

When KDA response is required, the inspector will:

- Call the on-scene contact to provide ETA and obtain safety/access information.
- Respond to the scene as soon as possible.
- Document certain details about the incident.
- Advise when operations may resume.

