

NOTICE OF COMPLETION OF DIVERSION WORKS

For Office Use Only:
Code **FIS**
Fee \$ _____
TR # _____
Rcpt Date _____
Check # _____

Section 1 - Action requiring this form is:

- New Application Approval and Permit to Proceed
Fee must be attached as required by K.S.A. 82a-714(d). Make check payable to the Kansas Department of Agriculture.
\$200 fee for sediment control use or groundwater pit for industrial use.
\$400 fee for all other uses made of water.
- Change in Point of Diversion, Place of Use, or Use Made of Water (*no fee*)
- Term Permit (*no fee*)
- Other (e.g. special order of the Chief Engineer)

Section 2 - Location of the Point of Diversion

The location of the point of diversion should be described as actually installed. The description should include the Section, Township, and Range, the 10-acre tract description ($\frac{1}{4}$ $\frac{1}{4}$ $\frac{1}{4}$) and the footage from the southeast corner of the section.

1. File No(s): _____, _____, _____ [If assisted by DWR: P/D ID _____ By: _____]
2. The date the diversion works were completed: _____, 20____.
3. The diversion works are located in the _____ Quarter of the _____ Quarter of the _____ Quarter of
(also described as _____ feet North and _____ feet West of the southeast corner of ...),
Section _____, Township _____ South, Range _____ East / West, in _____ County, Kansas.
4. If an additional point of diversion is involved:
The diversion works are located in the _____ Quarter of the _____ Quarter of the _____ Quarter of
(also described as _____ feet North and _____ feet West of the southeast corner of ...),
Section _____, Township _____ South, Range _____ East / West, in _____ County, Kansas.
- If this is a change in point of diversion (PD), how was the PD being replaced identified? _____

Section 3 - PRINT CLEARLY

Printed Name: _____

Address: _____

City, State, Zip: _____ Telephone/Cell: _____

I, the holder of a permit issued by the Chief Engineer of the Division of Water Resources pursuant to the file(s) referenced in Section 2, hereby certify that the information on Sections 1-4 of this form is correct to the best of my knowledge.

Signature: _____ Date: _____

If you have further questions on how to fill out this form, please contact the field office in your area:

Topeka Field Office
1131 SW Winding Rd, Ste 400
Topeka, KS 66615
785-296-5733

Stafford Field Office
300 South Main St.
Stafford, KS 67578
620-234-5311

Stockton Field Office
820 South Walnut
Stockton, KS 67669
785-425-6787

Garden City Field Office
4532 W Jones Ave. Ste B
Garden City, KS 67846
620-276-2901

Section 4 - Flowmeter Information:

File No(s): _____

Manufacturer of Flowmeter: _____

Date Flowmeter Installed: _____

Model Number: _____

Flowmeter Type: Propeller Turbine Multi-jet Positive Displacement Electromagnetic
 Vortex? Ultrasonic Other: _____

Flowmeter Serial Number: _____

Flowmeter Units: Gallons Acre-Foot Acre-Inches Other: _____

Flowmeter Size: 2" 4" 6" 8" 10" 12" Other: _____

Multiplier Factor: 1000 100 10 1 0.1 0.01 0.001 Other: _____

(Multiplier factor is normally indicated on flowmeter readout – possibly by printed zeroes)

Flowmeter totalizer reading when installed: (include all digits and all zeroes): _____

If the flowmeter is not easily viewed, or not within 100 feet of the point of diversion being metered, please briefly describe its location: _____

Is flowmeter installed on a portable pump? Yes No

Is the flowmeter installed in a manufacturer's measuring chamber? Yes No

Are straightening vanes installed? Yes No

Is a strainer installed? Yes No

Does the meter installation have 5 straight pipe diameters of upstream spacing? Yes No

Does the meter installation have 2 straight pipe diameters of downstream spacing? Yes No

Does flowmeter serve more than one point of diversion? Yes No

Is this a replacement flowmeter? Yes No (Information related to a replacement flowmeter not associated with the actions in Item #1 on the front page of this form should be submitted on Water Flowmeter Repair/Replacement Report (Form DWR 1-560.)

Any additional information:

K.A.R. 5-1-1(y), defines diversion works as "all well(s), pump(s), power unit(s), power source(s), dam(s) and all other devices necessary to bring water under control for delivery to a distribution system by which the water will be distributed to the proposed use and any other equipment required . . . such as a check valve, water level measurement tube, meter or other measuring device."

If you have completed your diversion works as described above and completed the requirements as set forth in your Approval of Application, please complete this form. ***If you are unable to meet the requirements stated on your approval, you must submit a request for extension of time (form DWR 1-203.15).*** K.S.A. 82a-714(e) puts a \$100 fee on an extension of time to complete the diversion works. **Failure to notify the Chief Engineer of the completion of the diversion works within the time allotted can result in dismissal of the referenced file(s) and loss of priority date.**

If the subject file(s) authorizes multiple new points of diversion (PDs), you may photocopy this form (both sides) and submit one form for each new PD authorized. **Form DWR 1-203.14 is an instruction sheet with sample entries.**
